



# How do you say ... in English? → Interview Skills

## **Greetings and introductions**

Hello, I'm ... . Nice to meet you. Hi, I'm ... . Pleased to meet you.

Welcome to ... . It's a pleasure to be here.

Let me How do you do?

introduce myself. Hello, nice to meet you.

## The journey to the interview

Did you have

a good journey? Yes, thanks.

How was It wasn't too bad.

your journey?

How did you get here? I came by train.

#### Adding things

To start with, ... . Perhaps I should

 $mention \dots \, .$ 

And another thing, ... . Oh, I almost forgot ... .

What's more, ... . In addition ... .

Just a small point, ... .

#### Asking for information

- I'd like to know ... .
- I'm interested in ... .
- Could you tell me ...?
- Do you know ... ?



# Agreeing

That's right. Yes, I know exactly

what you mean.

That's (very) true. Of course I would! I agree with you there. I certainly would! I couldn't agree with I think I would.

vou more.

Yes, that sounds good. I think so.

#### **Indirect expressions**

May I ask you ...? Could you possibly ...?

Could I ask you ...? If you agree, I'd like to ....

Do you mind ...? Could you tell me ...?

# The Most Frequently Asked Interview Questions

Interviewers will ask questions about you. These are open-ended questions, which will give you the opportunity to show the employer that you are well qualified for the position.

- Tell me about yourself.
- What is your greatest strength?
- What is your greatest weakness?
- Tell me about something that's not on your resume.
- How do you handle failure?
- How do you handle success?

- How would you describe yourself?
- Are you lucky?
- Are you nice?
- How would your friends describe your personality?
- What motivates you?